



Collateral Due Diligence Analyst

What are you looking for in a new job?

Are you looking to work in a culture that thrives on teamwork and cooperation? Are you looking for a company that supports you in delivering your best work? An environment that celebrates your hard work and contributions?

Then look no further!

Recognized by the Star Tribune as a Top Workplace for 2018, The Servion Group's mission is to personally help small-to-medium-sized credit unions and banks compete and establish stronger relationships with their marketplaces, focusing on a higher level of service. We help our clients by partnering with them and providing the tools and services they need to offer mortgages, commercial loans, personal financial management, residential and commercial title services, as well as, home buying and selling services.

POSITION

We are seeking a candidate that delights in the research of real estate markets, revels in the beauty of an Excel spreadsheet, is a master wordsmith, an email craftsman and can work independently.

Essential responsibilities and duties include:

- Complete moderate to complex appraisal/environmental analysis for commercial and residential properties along with various forms of collateral (used for business purposes) to determine compliance with corporate policies and Interagency Guidelines.
- Prepare a written expository report that:
 - summarizes the report findings,
 - determines the accuracy of the methods employed for valuation, and
 - determines the potential credit risks associated with the property being valued.
- Complete property evaluations for commercial, residential and collateral of all types, sizes, and uses around the U.S.

MINIMUM QUALIFICATIONS

- Bachelor's degree preferred in Business, Finance, Accounting or related field. A combination of education and experience may be substituted.
- Knowledge of financial analysis in an Excel spreadsheet environment.

- Outstanding organizational skills and attention to detail.
- Professional customer service and excellent communication skills, both orally and written.
- Motivated self-starter with ability to prioritize given tasks.
- Experience in commercial lending a plus but not required.

This is a fulltime position with benefits. If interested in this position, please submit a cover letter and resume to jobs@myservion.com.